

# Here is a basic procedure for Sellers and Buyers

Buyers	Sellers
<ol style="list-style-type: none"><li>1. Sign the Broker Agreement</li><li>2. Get detailed information on their desired areas, home style, interior features, etc.</li><li>3. Assist in pre-qualifying procedure</li><li>4. Explain the Earnest Money Process as it relates to the third party financing addenda</li><li>5. Explain the Option Period on a contract offer</li><li>6. Keep your objective in focus – we will concentrate on properties that meet your personal and financial position.</li><li>7. Make the process smoother with an approved letter from the lending institution.</li><li>8. Provide a presentation link of your new home for distribution to your family and friends.</li></ol>	<ol style="list-style-type: none"><li>1. Listing consultation with seller with comparative market analysis</li><li>2. Sign the Listing Agreement</li><li>3. Tips on Curb Appeal</li><li>4. Tips on Internal Visual Appeal for pictures on the MLS and for visits by potential buyers</li><li>5. Acquire statistical information on home for MLS and get signed approval</li><li>6. Put sign in front yard</li><li>7. Add lockbox to property</li><li>8. Add Listing to MLS</li><li>9. Advertise and market property</li></ol>

## **No Hassle Guarantee for Buyers and Sellers**

No Hassle Listing...No Hassle Buying

If for any reason we do not provide 100% satisfactory Service, just let me know and I will promise to remedy the situation. If you are still not satisfied, I will release you unconditionally from the listing agreement with no further obligation.

I am so sure that you'll not only be satisfied, but actually delighted. Take a look at my testimonials.

Call me if you have any questions!

This listing and purchasing activity are subject to change depending on the unique circumstances of each of my clients